

Estd. 2008

# MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE

(AUTONOMOUS)

(Accredited by "NBA" for CSE & ECE Programmes and NAAC A+ Grade)

(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)

Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, GUNTUR - 522 017, A.P.

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College Code : KE

Ref: MLEW/IQAC/2025-26/ MoM/2

Date: 13-03-2026

Eamcet & ICET Code : MLEW

Ref: Minutes of Meeting of the Internal Quality Assurance Cell (IQAC) Date : .....

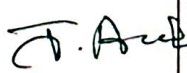
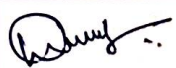
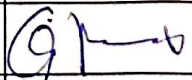
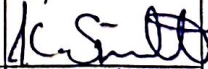
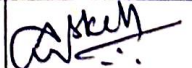
(A.Y. 2025-2026)

Date: 13-03-2026, Time: 2.00 PM to 4.00 PM, Venue: Board Room.

## Agenda

1. Confirmation of minutes of the previous IQAC meeting
2. Review of Action Taken Report (ATR)
3. Regarding conduct of External Academic Administrative Audit
4. Review of innovative teaching practices adopted
5. Review of mentoring, counseling, and grievance redressal outcomes
6. Review of ICT facilities and library usage
7. Review of green campus initiatives and sustainability outcomes
8. Internal academic and administrative audit review
9. Status of NBA Compliance/SAR and NIRF Ranking
10. NIRF data validation and submission review
11. Review of best practices and institutional distinctiveness
12. Conduct of Student Satisfaction Survey
13. AQAR preparation, validation, and submission status
14. Any Other Matters with the Permission of the Chair

## Members Present

S.No.	Name	Designation	Composition	Role of Member	Signature
1.	Dr. J. Appa Rao	Principal	Head of the Institution	Chairman	
2.	Dr. D. Vijaya Saradhi	HOD,ECE Dept.	Faculty Representatives	Member	
3.	Dr. G. Ramaswamy	HOD,CSE Dept.		Member	
4.	Dr. K. Suneetha	HOD, IT Dept.		Member	
5.	Dr. A.S.K. Chaitanya	HOD,S&H Dept.		Member	

6.	Dr. N. CharlesJayaRao	HOD, AI&DS		Member	Charles
7.	Prof. N. HariKrishna	HOD,CSE(DS)		Member	H.K.K.
8.	Dr. D. Ravi Kiran	HOD,CSE(AI&ML)		Member	R.K.
9.	Dr. K. Swetha	Director Placements		Member	Swetha
10.	Mr. K. Ramesh Babu	Controller of Examination		Member	Ramesh
11.	Mrs. M. Madhurima	Controller of Finance, MLEW	Management Representative	Member	Madhu
12.	Dr. K.Venkateswara Rao	Professor, Director	Senior Administrative Faculty	Member	K.V.R.
13.	Mr. J. Kishore Babu	Professor, Dean Academics		Member	J.Kishore Babu
14.	Dr. P. Ramesh Babu	Professor, Dean Admissions		Member	P.R.
15.	Dr. K. Gouthami	Professor, Dean R&D		Member	G.K.
16.	Mrs. M. Prathyusha	Assistant Professor	Female faculty Representative	Member	M.P.
17.	Mr. K.SrinivasaRao	Private Employer	Nominee from Local Society	Member	S.R.
18.	Mrs. Thirupathamma	Secretary, Alumni Association	Nominee from Alumni	Member	Thirupathamma
19.	Mr. Santhosh Chaluvadi	CEO, Supraja Technologies,Pvt.Ltd., Vijayawada	Nominee from Employers	Member	Ch.Santhosh
20.	Mr.Parvathaneni Madhusudhan	Director & CEO Madblocks Technology Pvt. Ltd., Vijayawada	Nominee from Industry	Member	P.M.
21.	Dr. Sakhamuri Suryanarayana	Professor, Dept of ECE Siddhartha Academy of Higher Education Vijayawada	Nominee from outside the college	Member	S.S.
22.	Dr. K. Giri Babu	Professor, Dean Academics Vasireddy Venkatadri Institute of Technology Guntur	Nominee from outside the college	Member	K.G.

23.	Garine Bhanu Sri Suvani	Student	Student Representative	Member	G. Bhanu
24.	P Lakshmi Pravallika	Student	Student Representative	Member	P. L. Pravallika
25.	V Pallavi	Student	Student Representative	Member	V. Pallavi
26.	Dr. Chiluka Ramesh	Professor, ECE	Coordinator of IQAC	Member Secretary	Ramesh

## Agenda Points Discussed and Resolutions

### 1. Confirmation of the Minutes of the Previous Meeting

**Discussion:**

The IQAC Coordinator presented the minutes of the previous IQAC meeting held on 18<sup>th</sup> August, 2025 to the members. The action points discussed earlier were highlighted for reference.

**Resolution:**

The minutes of the previous IQAC meeting were unanimously confirmed by all the members.

**Action Taken:**

Confirmed minutes were approved for record and documentation..

### 2. Review of Action Taken Report (ATR)

**Discussion:**

The Action Taken Report (ATR) on the decisions of the previous IQAC meeting was presented. The progress on academic, administrative, and quality enhancement activities was reviewed.

**Resolution:**

The IQAC expressed satisfaction with the implementation status and suggested strengthening monitoring mechanisms for pending activities.

**Action Taken / Responsibility:**

Departments were instructed to submit status updates on pending actions.

**Timeline:** Within two weeks

**Status:** In Progress

### 3. Regarding conduct of External Academic Administrative Audit

**Discussion:**

The conduct of Academic Administrative Audit and intimation to HoDs.

**Resolution:**

Principal stated that Academic and Administrative Audit will be conducted as per schedule proposed in the meeting tentatively in the first week of April, 2026. It is informed to all heads of the departments to prepare necessary evidences for audit

### 4. Review of Innovative Teaching Practices Adopted

**Discussion:**

Faculty members presented innovative teaching practices such as flipped classrooms, project-based learning, blended learning, LMS usage, and ICT-enabled teaching.

**Resolution:**

The IQAC appreciated the initiatives and recommended documentation of best teaching practices for NAAC and NBA requirements.

**Action Taken :**

Departments to submit innovation reports with evidence.

**Timeline:** End of semester

**Status:** In Progress

**5. Review of Mentoring, Counseling, and Grievance Redressal Outcomes****Discussion:**

The effectiveness of mentoring systems, counseling services, and grievance redressal mechanisms was reviewed based on student feedback and records.

**Resolution:**

The IQAC resolved to strengthen mentor-mentee interactions and ensure timely redressal of grievances.

**Action Taken / Responsibility:**

Periodic mentor meetings scheduled.

Grievance cell to submit quarterly reports.

**Status:** Ongoing

**6. Review of ICT Facilities and Library Usage****Discussion:**

The availability and utilization of ICT facilities, e-resources, digital classrooms, and library resources were reviewed.

**Resolution:**

The IQAC recommended increased awareness programs for students and faculty on effective utilization of e-resources.

**Action Taken / Responsibility:**

Orientation programs planned.

Usage statistics to be monitored.

**Status:** In Progress

**7. Review of Green Campus Initiatives and Sustainability Outcomes****Discussion:**

Green initiatives such as waste management, energy conservation, water harvesting, and plastic-free campus practices were reviewed.

**Resolution:**

The IQAC resolved to enhance green practices and document sustainability outcomes for accreditation purposes.

**Action Taken / Responsibility:**

Green audit follow-up actions initiated.

**Responsibility:** Eco-Club / Campus Maintenance Committee

**Status:** Ongoing

**8. Internal Academic and Administrative Audit Review****Discussion:**

Findings of internal academic and administrative audits were presented. Observations related to documentation, teaching quality, and administrative processes were discussed.

**Resolution:**

The IQAC resolved to implement corrective actions based on audit recommendations.

**Action Taken:**

Departments instructed to submit compliance reports.

**Timeline:** One month

**Status:** In Progress

**9. Status of NBA Compliance/SAR and NIRF Ranking****Discussion:**

The progress of NBA accreditation-related activities, including OBE implementation, CO-PO attainment, and documentation, was reviewed.

The status of NBA Compliance Visit is presented also NIRF participation was reported.

**Resolution:**

The Chairperson congratulated on achieving further NBA accreditation for B.Tech. CSE & ECE Program till December 31, 2028.

**10. NIRF Data Validation and Submission Review****Discussion:**

The status of NIRF data collection, validation, and submission was reviewed.

**Resolution:**

The IQAC resolved to ensure accuracy and timely submission of NIRF data.

**Action Taken / Responsibility:**

Data verification committees to cross-check entries.

**Responsibility:** NIRF Coordinator

**Status:** In Progress

**11. Review of Best Practices and Institutional Distinctiveness****Discussion:**

Department-level and institutional best practices and distinctiveness initiatives were reviewed.

**Resolution:**

The IQAC resolved to refine and document best practices aligned with NAAC criteria.

**Action Taken / Responsibility:**

Compilation of best practices with evidence.

**Responsibility:** IQAC Coordinator / HoDs

**Status:** Ongoing

**12. Conduct of Student Satisfaction Survey****Discussion:**

Discussed on the importance of Student Satisfaction Survey.

**Resolution:**

It is informed to conduct Student Satisfaction Survey for the academic year 2025-2026 in the month of April 2026 and the feedback received must be submitted to the IQAC

### 13. AQAR Preparation, Validation, and Submission Status

**Discussion:**

The status of Annual Report preparation for the academic year 2025-26 was reviewed with emphasis on data validation and supporting documents.

**Resolution:**

The IQAC resolved to complete AQAR preparation within the stipulated timeline.

**Action Taken / Responsibility:**

Metric-wise data verification initiated.

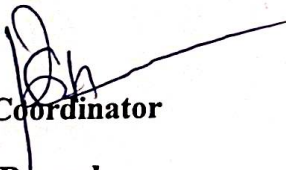
Supporting documents compilation underway.

**Status:** In Progress

### 13. Any Other Matters with the Permission of the Chair

- Suggestions for improving communication between departments were discussed.

Dr. Ch.Ramesh, IQAC Coordinator, proposed the vote of thanks. The next IQAC meeting is unanimously proposed in the month of September 2026. Coordinator- IQAC solicited the continued support of the members for sharing their rich knowledge and wide experience for furthering the mission of the IQAC.

  
IQAC Coordinator

Dr. Ch.Ramesh

IQAC

MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-522017.

  
Chairman, IQAC & Principal

Dr. J. Appa Rao

PRINCIPAL

MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-522017.

CC:

1. All committee members
2. Office



# MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE (AUTONOMOUS)

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Pulladigunta (VII), Vatticherukuru (Md), Prathipadu Road, Guntur - 522 017 A.P.



Ref no.: MLEW/2025-26 /IQAC

Date: 10-03-2026

## CIRCULAR

It is hereby informed that a meeting of the IQAC will be convened today, 13<sup>th</sup> March, 2026, at 2.00 PM in Board Room.

1. Confirmation of minutes of the previous IQAC meeting
2. Review of Action Taken Report (ATR)
3. Regarding conduct of External Academic Administrative Audit
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14. Any Other Matters with the Permission of the Chair

All IQAC members are requested to make it convenient to attend the meeting. The agenda for the meeting is as follows:

  
IQAC Coordinator

IGAC

MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-522017.

Copy to:

1. Principal, MLWEC
2. Committee members

  
Principal

PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17